

DRAFT

Minutes
INSPIRE ADVISORY COMMITTEE
September 22, 2011-1:00 pm
Indiana State Library-Rm 401

Chairperson Lynn Hobbs called the meeting to order. Committee members present: Chris Bishop, Mark Broderick, Becky Cole, Trisha Shively, Kim Porter, Kathryn Millis, Susan Wheeler, Lori Duggan, Kelly Griffith, John Keller, Robert Paglia, Rebecca Richardson. Staff from the Indiana State Library included: Shauna Borger, Adam Bowling, Jennifer Clifton, Jim Corridan, Wendy Knapp, Steven Schmidt.

Minutes

Minutes approved for February 11, 2011.

Agenda

The Agenda for the meeting approved.

State Library Report

New Evergreen/INSPIRE Coordinator Shauna Borger, introduced. Shauna presented copies of strategic plans for review and suggested Inspire committee to review committee charge.

Shauna distributed packets and presented a power point presentation discussing EBSCO database statistics (January 2011-present) two components were reported on:
1. Database 2. Federated search (Webfeat)

360 Search

360 Search is basically Webfeat and is also referred to as Proquest. It is a federated search. State Library is currently working on a new interface for INSPIRE which would allow searching across several databases (360 Search).

Proposed INSPIRE Legislature portal almost ready for advertisement. Gale representatives suggested that ISL could group together Inspire databases and present them in one INSPIRE portal geared for one specific target audience.

INSPIRE RFP

Database and Search function component contracts are ending. INSPIRE search function contract ends in May 2012. INSPIRE database ends in July 2012.

Committee need to begin working on RFP for **Search** function component. Review and give feedback to current language of RFP to create new RFP. Details need to be finalized by December to meet with IDOA to rebid.

Committee has a couple of options for the **Database** component. (1) renew database contract for 1year, giving enough time to work on RFP. (2) Edit and create a new RFP for database function then rebid along with search function.

Jim Corridan discussed State requirements for RFP process. State requires that a draft proposal be submitted, criteria needs to be set for the type of search engine needed, selected companies will apply for contract, a small committee will review RFP's and give recommendations. Process can take months. Immediate action is needed by committee. ISL will send out electronically information that defines the scope of the project needed for the proposal. Scoring, committee will need to identify how to disburse funds from the information received. Corridan suggests, maybe the committee can have 2 groups. One group works on the operating site and one group works with the database site.

Several members volunteered to review RFP language. Robert Paglia, Susan Wheeler, Adam Bowling, Trisha Shively, Lynn Hobbs, Shauna Borger.

A recommendation was suggested for all INSPIRE AC members to work on both RFPs and the renegotiation in July 2012. Inspire Advisory committee recommends that all members will serve as the RFP committee along with the State Library staff to identify and write specifications to select databases to be included in INSPIRE database for the next few years. Members are encouraged to talk to staff in their organizations and raise questions on web changes they would like see and any database issues. Motion approved.

Some discussion regarding committee charge. Committee to review need for bylaws, quorum, and membership terms. Shauna will send out examples of short by-laws to review. Committee short 1 member. ISL will select citizen member.

Other Business

Wendy Knapp, discussed Geek the Library marketing campaign combining it with INSPIRE. Billboard information and bookmarks are being sent out across the state.

Announcements

Next meeting: December 8, at 1pm - Indiana State Library

Adjournment

Meeting adjourned at 2:00pm.